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TOWN OF ORLEANS  
TOWN CLERKS OFFICE

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Minutes  
Town of Orleans 4<sup>th</sup> of July Committee  
Thursday, June 4, 2009

In attendance: Committee Members: Bonnie Roy, Ingrid Moyer, Pete Howerton, Jane Peno, Susan Alman; Associate: Lisa Scapellati; Absent: Krystal Boyd, Glenda Downs Dave Hubbard. Also in attendance: Kathy Mead, Friends of the Fourth and Don Sullivan, former committee member

The meeting was called to order at 5:00pm

The Minutes of May 21, 2009 were unanimously accepted.

1. Friends of the Fourth

- The letter went out to town residents
- Kathy reported that she has some additional help to collect at Rock Harbor during the fireworks

2. Budget

Nothing to report

3. Fireworks

- Pete contacts the OFD - Deputy Pike
- Charter boat notification - letter will go out - Glenda
- Pete reported that the Banner Permit has been filled out
- The Banner will be put up June 27<sup>th</sup> - July 5<sup>th</sup>.
- Pete will contact the man who volunteers to put it up

4. Parade

- Signs - Dave is working on this
- Tipping Fee Letter - Pete has cleared it with the Town to waive the tipping fee for Nauset Disposal
- When Pete arranges for the trash containers for the Fireworks and Parade he will check on the cost for Porta Potties at the Fireworks. We need 4 regular and one accessible unit
- Judges Update - Glenda contacted Andree Yager and she is happy to be a judge
- Kathy M. contacted Dr Scheier and he is happy to have Marine Restoration and Namequoit Sailing stage in his parking area.
- Susan reported that she submitted an article to the Cape Codder

- Pete contacted Billy Giroux and he is happy to place flags along the Parade route
- Pete still needs a couple of trucks for the bands
- Sign Posting Form submitted to Building Department - Bonnie will do
- Bonnie will email Diane Carreiro about Theme Contest Winner photo and caption for the Town website and the newspaper
- Water Donation - Glenda is arranging
- Bonnie will check to see what craft fair organization is at the NRMS on Parade day. They need to be notified to park in the upper parking lot
- Bonnie will work on getting a schematic of staging areas
- Ingrid is getting additional T-shirts

### July

- Install fencing in late afternoon on the day before the Fireworks
- On Fireworks day have fire inspector heck the fencing
- **GET CHECKS FOR BANDS AND FIREWORKS**
- Give payment \$ to Fireworks Company Shoot Supervisor
- Post "Fireworks Area" signs on Fencing
- Post signs
- Add Dr. Scheier to the thank you notes
- Bonnie will update the cell phone list

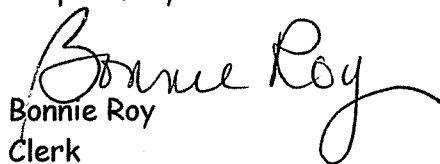
### July

- Establish dates for following year's Parade and Fireworks
- Review Parade and Fireworks noting any concerns and/or suggestions
- Susan wants someone to take the responsibility for the decoration storage

The next meeting will be on Thursday, June 18, 2009 at 5:00 pm in the Skaket Room at Town Hall

The meeting was adjourned at 5:45

Respectfully submitted on June 18, 2009

  
Bonnie Roy  
Clerk